

SWEET HOME MUNICIPAL COURT  
1140 12<sup>th</sup> Avenue, Sweet Home, OR 97386  
(541) 367-4660

FINE PAYMENT POLICY

1. Fines are due and payable in full upon conviction. The term “fines” refers to any Court monetary obligation, including fines, fees, costs, and assessments. If unable to pay in full upon conviction, the Court may allow payment by installment as set forth below:

A. Pay your fines within 30 days. You must present a fully completed and signed Installment Payment Agreement (IPA) to the Court Clerk. The \$25 installment account fee will be waived;

B. Pay your fines in monthly installments of not less than \$25 per month. You must present a fully completed and signed Installment Payment Agreement (IPA) to the Court Clerk. An installment account fee of \$25 will be added to the total amount due. You must comply with the terms set forth on the IPA.

2. Failure to pay an installment by the due date will result in the remaining balance of your fine(s) becoming immediately due and payable and suspension of your Oregon driver’s license if the fines arose from a traffic offense. In addition, an action may be commenced against you for Contempt of Court: Failure to Comply (non-payment of fine) and a warrant for your arrest may be issued. Upon conviction, the maximum penalty for this charge is a fine of \$500, and one day in jail for every \$25 in outstanding fines (up to 30 days), or both, on each matter for which a fine has been imposed.

**Conviction for Contempt does NOT relieve you of your obligation to pay the fine. Any judgment in default of payment will be assigned to Valley Credit Services for collection. Once a judgment is assigned to a collection agency, the Court shall take no action to reinstate a suspended driver’s license until all judgments are paid to the collection agency with a minimum down payment of half the total amount owed to this Court, along with a payment agreement made with the collection agency for the full remaining balance. In accordance with ORS 137.118, the Court will add a fee not to exceed 25% of the monetary obligation but shall not be more than \$250 per judgment.**

3. The following fees for Court action shall be added to the outstanding balance of fines:

INSTALLMENT FEE	\$25.00
SUSPENSION FEE	\$15.00
DISMISSAL FEE	SUBJECT TO VIOLATION CLASS
SHOW CAUSE FEE	\$50.00
REINSTATEMENT FEE	\$25.00
WARRANT FEE	\$100.00
NSF CHECK FEE	\$25.00 plus warrant if not covered within 10 days after notice.